

State of Texas
County of Panola

On this 12th day of March 2024, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

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|------------------|---------------------------|
| Rodger McLane | County Judge |
| Billy Alexander | Commissioner, Precinct #1 |
| David A. Cole | Commissioner, Precinct #2 |
| Craig M. Lawless | Commissioner, Precinct #3 |
| Dale LaGrone | Commissioner, Precinct #4 |

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Keri Perot-Vance gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Perot-Vance, Executive Director of the Panola County Chamber of Commerce reported on upcoming events and new businesses in the County and thanked those who participated in Clean Up Panola County Day.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record a change in status of employment for Alan Smith from Driver to Operator with the Panola County Road and Bridge Department, Precinct #2 effective March 25, 2024 at the rate of \$21.36 per hour.
- b. To record the resignation of Christian Chavez as a Detention Officer with the Panola County Sheriff's Department effective February 29, 2024.
- c. To record the temporary employment of Karen McClelland as an Early Voting Clerk in the Elections Office effective April 22, 2024 and ending May 8, 2024 at the rate of \$12.00 per hour.
- d. To record the separation of Mitsy Owens as a Reserve Deputy Sheriff with the Panola County Sheriff's Department effective March 5, 2024.
- e. To record a change in status of employment for Scott Jones from Deputy Sheriff to Assistant Jail Administrator with the Panola County Sheriff's Department effective March 6, 2024 at the rate of \$25.70 per hour plus uniform allowance.
- f. To record a change in status of employment for Chris Adams from Deputy Sheriff to Assistant Jail Administrator with the Panola County Sheriff's Department effective March 6, 2024 at the rate of \$25.70 per hour plus uniform allowance.
- g. To record the employment of David Castleberry as a Detention Officer with the Panola County Sheriff's Department effective March 15, 2024 at the rate of \$16.81 per hour plus uniform allowance.
- h. To record the employment of Robert Holcomb as an Operator with the Panola County Road and Bridge Department, Precinct #1 effective March 18, 2024 at the rate of \$22.29 per hour.

ROAD & BRIDGE

- a. To approve and record a donation of oil dirt and rock valued at \$35,000.00 from Capco for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #301.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February 2024.

- b. To record Racial Profiling Report for Fiscal Year 2023 for Panola County Constable, Precincts #2 and #3 Brack LaGrone.
- c. To record Lease Agreement Contract #072816900 from Xerox for a C415DN multifunctional printer for use by the Panola County Court at Law Office.
- d. To accept and record a donation from Tractor Supply for dog food for the Panola County Sheriff's Department K-9 dog.
- e. To record Panola County Juvenile Probation Department's Financial Statements for Fiscal Year ending August 31, 2023.
- f. To record Panola County Community Supervision and Corrections Department's Financial Statements for Fiscal Year ending August 31, 2023.
- g. To approve and record Pro Rata Tobacco Settlement Distribution County Expenditure Statement for 2024.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Airport Manager Robert Duncan; Panola County District Clerk Lindsey Smith; PCSD K-9 Handler Richard Mojica; Panola County Tax Assessor-Collector Holly Gibbs; Panola County Tax Assessor-Collector Chief Deputy Cassandra Brooks; PCSD Patrol Deputy James McBrayer; PCSD Patrol Sergeant Quade Davis; and PCSD Mental Health Officer Colton McNair (2).

Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.

7. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a bid from Elliott Dodge for one (1) one-ton cab and chassis crew cab truck for use by the Panola County Road and Bridge Department, Precinct #3. The motion carried unanimously. SEE BID ATTACHED.
8. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish notice of public hearing for March 26, 2024 at 9:00 AM to place two stop signs on County Road #1041 pursuant to section 251.152 of the VTCA Transportation Code. The motion carried unanimously. SEE NOTICE ATTACHED.
9. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to publish notice of public hearing for March 26, 2024 at 9:00 AM to reduce the speed limit on County Road #108 to 30 MPH pursuant to section 251.152 of the VTCA Transportation Code. The motion carried unanimously. SEE NOTICE ATTACHED.
10. County Judge Rodger McLane moved and Commissioner David A. Cole seconded the motion to award the purchase of items of food for the Panola County Detention Center to Sysco and Flowers Foods upon the recommendation of Jail Administrator Tina McMullen. The motion carried unanimously. SEE INFORMATION ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an estimate from Skypine Roofing for Panola Airport Hangar #1 repairs. The motion carried unanimously. SEE ESTIMATE ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve Hangar #12 Lease Agreement for Panola County Airport-Sharpe Field between Panola County and Lloyd Duane McPherson. The motion carried unanimously. SEE LEASE AGREEMENT ATTACHED.
13. County Judge Rodger McLane moved and Commissioner Billy Alexander seconded the motion to recognize Texas Governor Abbott's Proclamation recognizing March 2024 as Developmental Disabilities Awareness Month in Texas. The motion carried unanimously. SEE PROCLAMATION ATTACHED.
14. County Judge Rodger McLane moved and Commissioner Craig M. Lawless seconded the motion to approve Orders of Appointment for Presiding and Alternate Judges for the Early Voting Ballot Board and the Central Counting Station for the May 4, 2024 Special Election. The motion carried unanimously. SEE ORDERS ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a quote from Schumacher Construction Services LLC to add an ADA

bathroom and closet/storage space for the Panola County Juvenile Probation office building. The motion carried unanimously. SEE QUOTE ATTACHED.

16. County Judge Rodger McLane moved and Commissioner Billy Alexander seconded the motion to approve a quote from Schumacher Construction Services LLC to add a 12' X 8' office for the 123rd Judicial District Judge's Office. The motion carried unanimously. SEE QUOTE ATTACHED.
17. County Judge Rodger McLane moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Hamm Mechanical to replace one cassette unit and two blower motors at the Sammy Brown Library. The motion carried unanimously. SEE PROPOSAL ATTACHED.
18. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a proposal from Texas Air Systems to upgrade AC Smart II to AC #5 and program at the Sammy Brown Library. The motion carried unanimously. SEE PROPOSAL ATTACHED.
19. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve an amendment to the SAAS Agreement (including Teams-20) between Tyler Technologies and Panola County. The motion carried unanimously. SEE CONTRACT ATTACHED.
20. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve a quote from Cellebrite for a yearly subscription for the Panola County Sheriff's Department. The motion carried unanimously. SEE QUOTE ATTACHED.
21. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an upgraded State and Local Fair Market Lease for a postage machine between Pitney Bowes and Panola County. The motion carried unanimously. SEE LEASE AGREEMENT ATTACHED.
22. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a yearly agreement for investigative services with Transunion TLOxp for Panola County Constable, Precincts #2 and #3. The motion carried unanimously. SEE INFORMATION ATTACHED.
23. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve 2024 Budget Amendment No. 5. The motion carried unanimously. SEE BUDGET AMENDMENT ATTACHED.

The meeting adjourned at 9:17 AM.

Dated this 12th day of March 2024.

Rodger G. McLane

Rodger G. McLane, County Judge

4/9/24

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of Commissioners' Court held on March 12, 2024.

Bobbie Davis

Bobbie Davis, County Clerk



4/9/24

Date